

Agenda

www.oxford.gov.uk



Scrutiny Committee

Date: **Monday 2 November 2015**

Time: **6.15 pm**

Place: **The Old Library, Town Hall**

For any further information please contact:

Catherine Phythian, Committee Services Officer

Telephone: 01865 252402

Email: cphythian@oxford.gov.uk

As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

Scrutiny Committee

Membership

Chair	Councillor Craig Simmons
	Councillor Tom Hayes
	Councillor Van Coulter
	Councillor Roy Darke
	Councillor James Fry
	Councillor Andrew Gant
	Councillor Sam Hollick
	Councillor David Henwood
	Councillor Ben Lloyd-Shogbesan
	Councillor Linda Smith
	Councillor Sian Taylor
	Councillor Louise Upton

The quorum for this Committee is four, substitutes are permitted.

HOW TO OBTAIN A COPY OF THE AGENDA

In order to reduce the use of resources, our carbon footprint and our costs we will no longer produce paper copies of agenda over and above our minimum internal and Council member requirement. Paper copies may be looked at the Town Hall Reception and at Customer Services, St Aldate's and at the Westgate Library

A copy of the agenda may be:-

- Viewed on our website – mycouncil.oxford.gov.uk
- Downloaded from our website
- Subscribed to electronically by registering online at mycouncil.oxford.gov.uk
- Sent to you in hard copy form upon payment of an annual subscription.

AGENDA

Pages

1	APOLOGIES FOR ABSENCE	
2	DECLARATIONS OF INTEREST	
3	CALL IN: CITY CENTRE PUBLIC SPACES PROTECTION ORDER (PSPO)	11 - 82

Contact Officer: Richard Adams, Service Manager Environmental Protection
Tel 01865 252283, radams@oxford.gov.uk

Background Information
<p>The City Executive Board approved the introduction of a City Centre Public Space Protection Order at its meeting on 15 October 2015.</p> <p>The proposals for a City Centre Public Space Protection Order were considered at these previous meetings:</p> <ul style="list-style-type: none">• 11 October 2015 – City Executive Board• 6 October 2015 – Scrutiny Committee• 5 October 2015 – PSPO Scrutiny Panel• 11 June 2015 – City Executive Board (deferred)• 2 June 2015 - Scrutiny Committee
Why is it on the agenda?
<p>The CEB decision to approve the introduction of a City Centre Public Space Protection Order was called-in by the Chair of the Scrutiny Committee on 19 October 2015 for the following reason:</p> <p>“Although the Scrutiny Committee have already considered the issue in detail they did not have the benefit of the later information from the University of Oxford or Liberty”.</p> <p>The Scrutiny Committee is required to review the City Executive Board decision in light of these new representations. The Scrutiny Committee, on a majority, can decide to:</p> <ol style="list-style-type: none">1. support the decision, which can then be acted on immediately; or2. send the decision back with its comments to the City Executive Board who will then take a final decision.
Who has been invited to comment?
<p>The following representatives from the University of Oxford and Liberty have been invited to attend to present their views:</p> <ul style="list-style-type: none">• Andrew Mackie, Director of Legal Services and General Counsel, University of Oxford• Rosie Brighouse, Legal Officer, Liberty – apologies received

The following will attend to answer the Committee's questions:

- Councillor Dee Sinclair, Executive Board Member for Crime, Community Safety and Licensing
- Richard Adams, Service Manager Environmental Protection
- Jeremy Thomas, Head of Law and Governance

Speaking on agenda items

Any member of the public and any councillor who is not a member of the committee can speak on an agenda item if the Chair agrees. The Chair will decide how long they can speak for.

What information is available?

The following documents have been submitted to inform the discussion:

1. A new report from the Head of Community Services which describes the consultation process and includes the consultation letter and email sent to landowners
2. The email from the Director of Legal Services and General Counsel, University of Oxford
3. Draft PSPO - updated following City Executive Board on 15 October 2015
4. City Executive Board report – 15 October 2015
5. City Executive Board supplementary report – 15 October 2015 - which addresses the representations from Liberty in the letter of 9 October 2015
6. Extract from the draft minutes extract of the City Executive Board on 15 October 2015

4 DISCRETIONARY HOUSING PAYMENTS

Contact Officer: Paul Wilding, Benefit Operations Manager Tel: 01865 252461 pwilding@oxford.gov.uk

Background Information

The Scrutiny Committee pre-scrutinised the Council's revised Discretionary Housing Payments (DHP) policy on 2 March. The Committee supported the Policy and agreed to monitor spend during the year.

Why is it on the agenda?

This report has been provided for the Scrutiny Committee to monitor the Council's mid-year expenditure on Discretionary Housing Payments.

Report to follow.

Who has been invited to comment?

Cllr Susan Brown, Executive Board Member Customer and Corporate Services, and Paul Wilding, Revenue and Benefits Programme Manager, will attend to present the report and answer the Committee's questions.

5 PLANNING - ANNUAL MONITORING REPORT (AMR)

83 - 162

Contact Officer: Rebekah Knight Tel 01865 252612, rknight@oxford.gov.uk

Background Information
The Scrutiny Committee has asked for this item to be included on the agenda for pre-decision scrutiny.
Why is it on the agenda?
The City Executive Board will be asked to approve the report at its meeting on 12 November 2015. This is an opportunity for the Scrutiny Committee to make recommendations to the City Executive Board.
Who has been invited to comment?
The following will attend to present the report and answer the Committee's questions. <ul style="list-style-type: none">• Cllr Hollingsworth, Executive Board Member Planning Transport and Regulatory Services• Mark Jaggard, Spatial and Economic Development Manager• Rebekah Knight, Planner

6 EQUALITY AND DIVERSITY REVIEW - SCOPE

The Chair of the Equality and Diversity Review Group will update the Committee on the scoping meeting held on 26 October 2015.

The Committee is asked to APPROVE the scope of the 'Equality and Diversity' Review Group.

Report to follow.

7 UPDATES SINCE THE LAST MEETING

For scrutiny members to update the Committee on any developments since the last meeting.

The Chair of the Guest Houses Review Group may wish to update the Committee on the progress of that review.

The Chair of the Finance Standing Panel may wish to update the Committee on the Finance Panel meeting held on 29 October 2015.

The next Finance Standing Panel is scheduled for 28 January 2016. The Panel will be meeting several times as the Budget Review Group during December and January.

The next Housing Standing Panel is scheduled for 10 December 2015.

8 WORK PROGRAMME AND FORWARD PLAN

163 - 194

Contact Officer: Andrew Brown, Scrutiny Officer
Tel 01865 252230, abrown2@oxford.gov.uk

Background Information
The Scrutiny Committee operates within a work programme which has been set for the 2015/16 council year. This programme will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Committee and take account of any changes to the latest Forward Plan (which outlines decisions to be taken by the City Executive Board or Council).
Why is it on the agenda?
<p>The Scrutiny Committee is asked to review and note its work programme for the 2015/16 council year.</p> <p>Four items that the Committee has previously requested to pre-scrutinise are expected to come to the December meeting. This is more than the maximum number of three that can normally be considered at one meeting.</p> <p>If there are additional items the Committee would like to pre-scrutinise in December, these should replace items already agreed, and be based on the following criteria:</p> <ul style="list-style-type: none">• Is the issue controversial / of significant public interest?• Is it an area of high expenditure?• Is it an essential service / corporate priority?• Can Scrutiny influence and add value?
Who has been invited to comment?
The Chair will introduce the work programme. Pat Jones, Committee and Member Services Manager, can advise the Committee in its decision making.

9 REPORT BACK ON RECOMMENDATIONS

195 - 228

Contact Officer: Andrew Brown, Scrutiny Officer
Tel 01865 252230, abrown2@oxford.gov.uk

Background Information
The Committee and Standing Panels make a number of recommendations to the City Executive Board, which is obliged to respond in writing.
Why is it on the agenda?
<p>This item allows Committee to note the results of scrutiny recommendations made within the last 3 months.</p> <p>Since the last meeting the following items have resulted in recommendations to the City Executive Board:</p> <ul style="list-style-type: none">• Arrangements for Fitting Solar Panels on Council-owned

<p>Housing Stock</p> <ul style="list-style-type: none"> • Additional Licensing for HMOs • City Centre Public Spaces Protection Order • Financial Inclusion Strategy – Action Plan Update • Proposed Lease and Monitoring Arrangements for Community Centres <p>The City Executive Board has also responded in writing to the recommendations of the Inequality Panel, which were approved by the Scrutiny Committee in June 2015.</p>
Who has been invited to comment?
The Chair will present this report.

10 MINUTES

229 - 238

Minutes from 6 October 2015

Recommendation: That the minutes of the meeting held on 6 October 2015 be APPROVED as a true and accurate record.

11 DATES OF FUTURE MEETINGS

Meetings are scheduled as followed:

- 9 December 2015 – Wednesday
- 12 January 2016
- 2 February 2016
- 7 March 2016
- 5 April 2016

All meetings being at 6.15 pm.

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

